

WATERCOLOR SOCIETY OF OREGON
ACCOUNT CODES FOR REIMBURSEMENT REQUESTS

[Revised: 2-5-2020]

INCOME CODES

ADMINISTRATION

Logo Items Sales 1060
Library Rentals 1071

CONVENTIONS:

Spring: Convention Income 1040
Workshop Fees 1045
Fall: Convention Income 1050
Workshop Fees 1055

MEMBERSHIP:

Active Membership Dues 1020
Subscriber Membership Dues 1010

EXHIBITION ACCEPTANCE FEES 1023

INTEREST EARNED (Bank accts) 1003

MISCELLANEOUS [not named elsewhere] 1025

NEWSLETTER ADS [Watermark] 1030

WESTERN FED [WFWS] 1035

EXPENSE CODES

ADMINISTRATIVE

Logo Merchandise 2060
Library Expenses 2070
AV & Equipment Expenses 2025
Historian [Misc supplies] 2602
Office Supplies [Stationery, etc.] 2026

AWARDS

Awards expenses 2006

CONVENTION

Misc Expenses [Non- convention] 2034
Exhibition Tour Shipping [to Galleries] 2030
Exhibition Tour Misc [Parts, supplies, etc.] 2031

EDUCATION

All Expenses 2605

EXECUTIVE BOARD

Liability Insurance (Officer/director/conventions) . . 2002
Marketing 2004
VP-Public Relations 2014
Professional/Corporation 2011
Board Meeting Expenses 2013
Other Exec Board Expenses 2015
Finance Director [misc expenses] 2009

MEMBERSHIP

Roster Production 2017
Roster Misc [Other expenses] 2018
Miscellaneous [Postage/PayPal fees] 2600

PUBLICATIONS

Convention Prospectus 2019
Newsletter Production [Printing; editor contract] . . . 2020
Newsletter Mailing [Envelopes, labels, postage] . . . 2021
Newsletter Misc Exp [Other expenses] 2023
Exhibition Catalog 2005
IT & Website [Domain; Site maintenance, etc.] 2503

SPECIAL PROJECTS (Board Approved)

Special project expenses 2024

WESTERN FEDERATION

WFWS [Delegate travel expenses] 2035

WSO 100 CLUB

WSO Donations to 100 Club 2095

SPRING CONVENTION:

Registration Expenses 2047
Convention Expenses 2040
Banquet Expenses 2041
Juror Expenses 2042
Workshop: Expenses 2045
Juror Fees 2046

FALL CONVENTION:

Registration Expenses 2057
Convention Expenses 2050
Banquet Expenses 2051
Juror Expenses 2052
Workshop: Expenses 2055
Juror Fees 2056